

**REGISTERED COMPANY NUMBER: 03491993 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1068467**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020  
FOR  
FOCUS CHARITY  
(A COMPANY LIMITED BY GUARANTEE)**

Fortus Midlands Limited  
Hamilton Office Park  
31 High View Close  
Leicester  
Leicestershire  
LE4 9LJ

**FOCUS CHARITY**

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For The Year Ended 31 March 2020**

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## FOCUS CHARITY

### REPORT OF THE TRUSTEES For The Year Ended 31 March 2020

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The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of FOCUS Charity (the Charity) for the year ended 31 March 2020. The Trustees confirm that the Annual Report and financial statements comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

On 13th January 1998 FOCUS Charity was incorporated under the Companies Act as a private limited company (company number 3491993), governed by a Memorandum and Articles of Association and on the 5th March 1998 was registered as a charity (registered number 1068467). On the 1st July 1998 the new company absorbed the assets, liabilities and activities of FOCUS, the previous charitable trust, whose net funds amounted to £83,869.

On 1st October 1993 FOCUS had been constituted under a Trust Deed and registered as a charity (registered number 1028637). As of that date the Trust absorbed the assets, liabilities and activities of the Bridge Programme whose net funds amounted to £65,900.

Please note

Further copies of our Annual Report and Financial Statements 2020, and other documents relating to FOCUS can be downloaded from our website:

[www.focus-charity.co.uk](http://www.focus-charity.co.uk)

or obtained from our office:

FOCUS, 73 Church Gate, Leicester, LE1 3AN. Tel: 0116 251 0369

#### **Financial review**

On 1 April 2019, FOCUS' unrestricted reserves stood at £19,831, which were considered sufficient by the Board of Trustees to cover all potential liabilities over a 4 month period. By 31 March 2020, the unrestricted fund stood at £34,706, which is considered sufficient to cover 6 months of liabilities. The Trustees aim to maintain a level of unrestricted reserves equivalent to three to six months of unrestricted expenditure throughout 2020/21 and have implemented actions to achieve this.

At the time of signing this Annual Report, the organisation has secured sufficient funding to cover all planned expenditure for a period of at least 10 months, which, along with a fundraising and income generation plan that is in place, provides sufficient projected income for at least 12 months.

## FOCUS CHARITY

### REPORT OF THE TRUSTEES For The Year Ended 31 March 2020

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#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

The following statements were created in consultation with key stakeholders in 2018:

Our Purpose (or 'what brings us together'):

We passionately believe that young people have the potential to create change

Our Vision (or 'where we want to be'?)

We aim to become the 'go to' organisation to support young people. We will achieve this by living our values, learning from the best, supporting one another, shouting about our impact, leading the way and becoming the best youth organisation we can be.

Our Mission (or 'what we strive to achieve'?)

We inspire young people to believe in themselves, because we believe in them and their capacity to create positive change in themselves and their communities

Our Values and Behaviours

- We believe in young people and the potential they possess
- We create powerful and life-changing opportunities for young people
- We create an environment where young people feel loved and appreciated
- We work with integrity and honesty

## FOCUS CHARITY

### REPORT OF THE TRUSTEES For The Year Ended 31 March 2020

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#### OBJECTIVES AND ACTIVITIES

##### Objectives, strategies and activities

During 2019/20 we worked with a total of 353 young people across 5 distinct projects: Inspire, Leicestival, Breathing Space, Soapbox and Start. Evaluation of the impact of participating in our projects demonstrated that during the year:

- 84% of young people felt more confident in their own abilities than they did before they joined us
- 87% felt more positive about what they could achieve in future as a result of taking part in Focus projects
- 96% could describe new skills they had developed with us
- 93% felt generally happier as a result of being involved with Focus

##### Inspire

Inspire is a year-long personal development programme for young people. It is funded by the National Lottery Fund through their Reaching Communities grant scheme and comprises 6 separate components. This year 104 young people took part, which includes those completing the project who joined us in 2018/19 and those recruited during 2019/20.

The project starts with a week-long residential event, which sees the young people work in small teams to undertake a series of activities that develop their team-working, task management and communication skills. They also begin to consider their future aspirations and goals, which provide a basis for the support they will receive throughout the project. Following the residential they complete a series of community projects, addressing issues that are important to them such as creating care packages for rough sleepers that were delivered during the cold winter months, and visiting a residential care home to run a series of entertainment activities for the residents; they attend workshops on topics that they have identified, such as understanding the impact of knife crime on communities, and sexual health; they are offered the support of a one-to-one mentor; they are consulted on the structure and content of the project in order to improve it for future cohorts; and they plan a final celebration event that includes awards, presentations, speeches and a party.

Young people often tell us that what we offer them is far more than just the activities and projects that they can participate in. As Mason, aged 16, said after completing his year on Inspire in September 2019:

"I think Inspire is the best thing ever and helped me no end with confidence and feeling positive."

Another young person, who has struggled with school exclusions, ADHD and Autism, and with a volatile relationship with her mother, told us,

"Nobody was judged for who they were or what they had done in their past or what they still do. On the Inspire residential, the staff and volunteers were asking people how they felt and if they were ok and if they needed any support whilst on the trip. Everything the young people needed, they helped with."

##### Breathing Space

Breathing Space is built on the legacy of our previous Roots & Shoots project and focuses on the enormous benefits of working in green spaces for young people facing mental health issues. Key to this project has been the development of our allotment, which has become an outdoor classroom for young people, away from the pressures of their usual urban environments.

The project includes young people working in small groups to learn some basic gardening skills, which they use to support the local community. They also engage in workshops and activities designed to develop their emotional resilience and coping strategies for dealing with emerging mental health issues. Back-to-basics camping trips also add a range of practical skills, as well as providing opportunities to escape from the pressures of their everyday lives and to experience a simpler, technology-free, lifestyle.

This year, Breathing Space has worked with 20 young people. These include those who are excluded from school, social isolated young people and those attending a special school for students with behaviour management needs.

The development of the allotment site has been supported by volunteers from Engie, British Gas and Marks & Spencer during the year. Additionally, KP Snacks have provided a donation of £17,500 worth of equipment, including picnic benches and planters, all constructed from recycled crisp packets.

## FOCUS CHARITY

### REPORT OF THE TRUSTEES For The Year Ended 31 March 2020

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#### OBJECTIVES AND ACTIVITIES

##### Leicestival

*Leicestival* provides opportunities for young people to volunteer at some of the diverse range of festivals and cultural events that the city is becoming renowned for. In 2019/20 we worked with the organisers of 12 festivals, including Leicester's Diwali celebrations (the largest outside of India), the Caribbean Carnival (the second largest in the UK), the City Festival (11 days of sports, art, music, and heritage). We also supported the delivery of the Bring The Paint festival, which attracted street artists from across the country, and we were able to train and support young people in stage management skills to support the delivery of the city's Bonfire Night and Christmas Lights events.

A particular highlight of the year was the internationally renowned, Leicester Comedy Festival. Young people organised and hosted a Joke Spot, enabling children and other young people to take to the stage to try stand-up comedy at our public open mic sessions. Young people also worked with local comedian, Rob Gee, to create their own comedy show. Entitled 'Some Like It Lit', the show played to an almost sell-out crowd at the Y Theatre.

As a result of their successes, the Leicestival team were invited to enter a film into the Louise Rennison National Funny Awards in the summer of 2020 and we have been asked to support the Comedy Festival organisers in running half-term activities for the 2021 festival.

Kuba is 15 and is a regular attendee of the Leicestival Project. He said this about the impact that the project has had on him:

*"Going through Leicestival has totally built up my confidence - I've become more resilient and dedicated to hard work."*

During the year, 72 young people participated in Leicestival.

##### Start

In September we launched a new project, Start, which supports young people who are highly socially isolated and not engaged in education or employment. Most of the young people involved in the project spend their time playing online video games and do not have a wide, or in some cases any, social network. They are highly vulnerable to the influence of online extremists and in particular to far-right propaganda. Our project aims to support them to develop their social skills, to feel more connected to their community and to enjoy individual and team challenges.

In its first 7 months of operation, 13 young people took part in the project. Our supportive and creative staff and volunteer team have seen some fantastic results, with 100% of participants being supported back into education, employment, training or volunteering opportunities.

##### Soapbox

Launched in August 2018 and funded by the National Lottery Heritage Fund, Soapbox provided opportunities for young people to develop their public speaking skills, confidence, project management and heritage skills, whilst enabling them to raise awareness about issues they feel passionately about. The project concluded in October 2019.

49 young people took part in the project this year, which takes its inspiration from local heroes, such as the Suffragette, Alice Hawkins. They have participated in a number of events celebrating these heroes which have developed their heritage skills. For example, they carried out research through a post-exhibition workshop, which looked at inspirational women from WWI and then moved on to look at heroes and role models relevant to the young people today. They then made a mixed-materials collage which was digitally reproduced as a poster by the Big Ideas Company as part of their national project highlighting Women Trailblazers.

The young people showcased the work of Focus at a 'pop-up' shop at Highcross Leicester, delivering activities for members of the public that challenged them to pledge to make a positive difference to the world.

As a result of their efforts, the group were invited to contribute to 'Open Streets' - a series of events between March and October 2019 in Leicester City Centre - for which they created an 'alternative' tour of the city and an open-air photographic exhibition.

## FOCUS CHARITY

### REPORT OF THE TRUSTEES For The Year Ended 31 March 2020

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#### OBJECTIVES AND ACTIVITIES

##### Other Activities

In addition to our main projects and programmes, we also undertook a range of other activities during the year. These included working with students from De Montfort University on a project called 'It Takes A City To Raise A Child'. This collaboration saw three young people and a staff member from Focus provide personal stories of their experiences of being supported by the wider community to overcome disadvantage. Our Chief Executive also provided the keynote address at the project's public celebration.

Working with staff at the St Philips Centre and other organisations, we welcomed a group of community workers from Lebanon. We were able to spend time sharing ideas and discussing how our communities come together in times of crisis and need whilst they were visiting the UK.

We also supported Leicester City Council in delivering an Anti-Poverty Summit, at which our Chief Executive facilitated discussions to generate ideas for collaborative activities to address this growing issue.

We have continued to offer access to high quality audio-visual equipment to local community groups through our partnership with Cinema 4 All. Acting as a local hub, we store and then hire out equipment that enables small community groups to provide a full cinema experience to those people who are unable to access commercial cinemas.

We are delighted to have been selected by the voluntary sector consultancy, 10 for 10, to be one of just three charities that will receive their support in improving our impact measurement. This partnership will enable us to significantly improve our understanding of the impact our support has, not only on the young people who directly benefit, but on the wider community.

We have invested time and resources into raising our profile, and we were delighted at the end of the year to be able to launch our newly designed website, with the support of web design company, Caged Fish. We have also been working with a software development company, Analytic, to create a new database that will provide secure storage for the data we hold and will also improve our monitoring and evaluation processes, our donor management, and our reporting to funders.

In September 2019, we were delighted to be named Leicestershire Charity of the Year at the Niche Business Awards. Amongst stiff competition from some fantastic local charities, the judges were impressed by the dedication of our staff and volunteers and the profound impact our projects have on young people.

In October 2019, we held our second annual fundraising dinner. This black-tie event attracted over 150 guests, many of whom were representatives of the thriving local business community in Leicestershire, along with our staff, trustees and volunteers.

To recognise the incredible contribution that some of our volunteers make to the organisation, we have sought opportunities to highlight their efforts and to acknowledge those who have gone above and beyond our expectations. We have used our social media platforms to demonstrate their contributions and to promote 'case studies' of some key volunteers and we have been able to offer two volunteers free hotel accommodation in partnership with Room to Reward, through which hotels offer un-booked rooms for up to two nights.

Our continuing partnership with De Montfort University allowed us to offer a third-year placement opportunity to a Youth and Community Development degree student again this year.

#### **Fundraising Disclosures**

In early 2018, with support from Pilotlight, and in line with the key aims of our Strategic Plan 2017 - 2021, we created a Strategic Fundraising Plan. This focused in greater depth on the diversification of our income sources. It also included a new set of key statements about our organisation including our vision, mission, values and behaviours.

In order to achieve our goals, we took a decision to increase our fundraising activity and during the year our invest rose from the £5,508 spent in 2018/19 to £18,897 in 2019/20. This investment helped us to increase our income from £243,455 in 2018/19 to £368,887 in 2019/20, an increase of £125,432.

## FOCUS CHARITY

### REPORT OF THE TRUSTEES For The Year Ended 31 March 2020

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#### OBJECTIVES AND ACTIVITIES

We have continued to enjoy success in attracting funding from trusts and foundations and have been able to expand our service offer to young people again this year as a result. Our main funders during the year have been the National Lottery Community Fund, the Michael Bishop Foundation, the National Lottery Heritage Fund, the Garfield Weston Foundation, the Home Office, the Openwork Foundation and the Wooden Spoon Charity. We were also named as Charity of the Year for Efficiency East Midlands, and continued our relationship with KFC, for whom we have been Charity of the Year for the past two years.

Attracting additional support from the business community and individuals is a key activity for us in diversifying our income. During the year, we ran the first of a planned series of events entitled, Focus on Business. This attracted guests from over 40 local companies and has helped us to develop our network of supporters. This network has also been boosted by our membership of two local BNI (Business Network International) chapters, both of which we joined in 2019.

At the time of writing, it is unclear what impact the COVID-19 crisis will have on the range and scale of funding sources available to Focus in 2020/21 and beyond. Current fundraising plans and activities remain flexible in order to adapt to this emerging situation. In March 2020, we rapidly switched our projects to remote delivery, thus enabling us to continue supporting the needs of young people. During periods when restrictions have lifted, we have adhered to government guidance and held some face-to-face activities. We have kept all funders informed of such changes, who have all remained supportive of our approach.

#### Public benefit

All of FOCUS' activities, as described above, are provided for young people aged 13 - 25; with a specific focus on those from 'disadvantaged' backgrounds and those with additional support needs. Our activities all have charitable purposes and are for public benefit.

In planning our activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### Recruitment and appointment of new trustees

The recruitment and selection of new members of the Board of Trustees is the responsibility of the Board.

The selection process includes: Advertising positions as widely as possible in order to attract applicants from a range of backgrounds; Applicants are invited to submit their Curriculum Vitae, along with a supporting letter outlining their suitability for the role; Short-listed candidates are then invited to attend a Board meeting as an observer; Following this, the Trustees meet to discuss each applicant and those who are felt to fulfil their criteria are invited to join the Board, subject to appropriate checks and references.

Trustees' induction is carried out on an individually tailored basis, taking account of previous knowledge of the organisation and the specific role performed by each new trustee.

##### Organisational structure

During 2019/20, 10 trustees governed FOCUS. They have a wide range of skills, backgrounds and experiences. In addition to attending quarterly board meetings, they also take on individual responsibilities, supporting functions such as fundraising, finance, and marketing.

Our Chief Executive, Director of Programme Development and Director of Communications & Partnerships form our Leadership Team, a forum that we created in December 2019.

During the year 43 volunteers, who took on both organisational and project roles, such as supporting the preparation of our programme materials, writing and editing our quarterly newsletter or acting as project team members, additionally supported the organisation.



## FOCUS CHARITY

### REPORT OF THE TRUSTEES For The Year Ended 31 March 2020

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#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Plans for future periods

Aims and key objectives for future periods

In 2017, following consultation with our staff team, board of trustees and Youth Action Team, and having sought advice from external supporters, we set a strategy for the organisation that includes the following goals for three to four years until 2021:

1. Financial Stability - by improving our support base and expanding our financial planning, as identified in our business plan, we will generate sufficient funds to meet our aims of stability and growth, develop the level of our reserves in order that we can invest in project development and experiment with new ways of working as the scale and complexity of the organisation grows. We will also aim to secure each year two new multi-year contracts and grants. The financial position will be reviewed by the Board on a regular basis.
2. Improved Marketing - by the employment of a Development Manager, with specific annual targets, we aim to improve our influence and our individual and corporate support base across both the City of Leicester and the wider County, by better use of all communication opportunities.
3. Consistency of Quality - by continuing our journey to becoming a learning organisation and making better use of the skills available on the Board and the staff, we will ensure that our projects consistently offer high quality experiences, that are driven by the needs and interests of young people and that meet or exceed the expectations of stakeholders. We will introduce a standardised evaluation, which will be reviewed annually.
4. Growth - we aim to double the scale of our projects and programmes, becoming more influential as a provider of services for young people in Leicester. This will be measured by the number of young people we engage with, the number of projects delivered, the number of volunteers actively involved, the size of the staff team and our income level.
5. Implementation - this strategy will be carried out using our detailed business plans, cash flow spreadsheets and other policy documents, whilst always considering succession planning.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

03491993 (England and Wales)

##### Registered Charity number

1068467

##### Registered office

73 Church Gate  
Leicester  
Leicestershire  
LE1 3AN

##### Trustees

M J Bennett  
C Kitson  
Ms H M L Donnellan (resigned 11.5.20)  
D Ridgway  
Ms E A Henderson  
R J Beamish (resigned 11.2.20)  
Ms J A Cross  
Ms A Ahmad (appointed 15.6.19)  
L Duncan (appointed 13.5.20, resigned 25.11.20)  
H Rao (appointed 13.6.20)

##### Company Secretary

M J Bennett

**FOCUS CHARITY**

**REPORT OF THE TRUSTEES  
For The Year Ended 31 March 2020**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Fortus Midlands Limited  
Hamilton Office Park  
31 High View Close  
Leicester  
Leicestershire  
LE4 9LJ

Approved by order of the board of trustees on 3 December 2020 and signed on its behalf by:



.....  
M J Bennett - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
FOCUS CHARITY**

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**Independent examiner's report to the trustees of Focus Charity ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R J Buckby FCA  
ICAEW  
Fortus Midlands Limited  
Hamilton Office Park  
31 High View Close  
Leicester  
Leicestershire  
LE4 9LJ

Date: 3 December 2020

**FOCUS CHARITY**

**STATEMENT OF FINANCIAL ACTIVITIES**  
For The Year Ended 31 March 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		62,795	-	62,795	34,174
<b>Charitable activities</b>					
Charitable activities		4,560	301,383	305,943	209,190
Investment income	2	<u>149</u>	-	<u>149</u>	<u>91</u>
<b>Total</b>		67,504	301,383	368,887	243,455
<b>EXPENDITURE ON</b>					
Raising funds		18,897	-	18,897	5,508
<b>Charitable activities</b>					
Charitable activities		<u>33,732</u>	<u>253,015</u>	<u>286,747</u>	<u>268,677</u>
<b>Total</b>		52,629	253,015	305,644	274,185
<b>NET INCOME/(EXPENDITURE)</b>		14,875	48,368	63,243	(30,730)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		19,831	54,174	74,005	104,735
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>34,706</u></u>	<u><u>102,542</u></u>	<u><u>137,248</u></u>	<u><u>74,005</u></u>

The notes form part of these financial statements

**FOCUS CHARITY**

**BALANCE SHEET  
31 March 2020**

	Notes	2020 £	2019 £
<b>FIXED ASSETS</b>			
Tangible assets	7	771	1,237
<b>CURRENT ASSETS</b>			
Debtors	8	2,279	3,513
Cash at bank and in hand		<u>136,469</u>	<u>72,523</u>
		138,748	76,036
<b>CREDITORS</b>			
Amounts falling due within one year	9	(2,271)	(3,268)
		<u>136,477</u>	<u>72,768</u>
<b>NET CURRENT ASSETS</b>			
		<u>136,477</u>	<u>72,768</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		137,248	74,005
<b>NET ASSETS</b>		<u>137,248</u>	<u>74,005</u>
<b>FUNDS</b>			
	11		
Unrestricted funds		34,706	19,831
Restricted funds		<u>102,542</u>	<u>54,174</u>
<b>TOTAL FUNDS</b>		<u>137,248</u>	<u>74,005</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

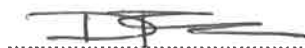
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 3 December 2020 and were signed on its behalf by:



.....  
D Ridgway - Trustee

The notes form part of these financial statements

## 1. ACCOUNTING POLICIES

### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

### Basis of preparation

Focus Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

### Income and endowments

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Grants are recognised when the Company has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Company is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Company and it is probable that those conditions will be fulfilled in the reporting period.

### Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

## FOCUS CHARITY

### NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 March 2020

#### 1. ACCOUNTING POLICIES - continued

##### Expenditure

##### Charitable activities

charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

##### Taxation

The charity is exempt from corporation tax on its charitable activities.

##### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### FUND STRUCTURE

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 2. INVESTMENT INCOME

	2020	2019
	£	£
Bank interest	<u>149</u>	<u>91</u>

#### 3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	466	163
Other operating leases	<u>17,949</u>	<u>20,395</u>

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

The charity considers its key management personnel to be the Trustees and the Executive Director, Mr M Lilley.

During the year, the Executive Director received remuneration totalling £40,211 (2019 £39,678) including Employer's National Insurance.

The Trustees all give their time and expertise without any form of remuneration or other benefit in kind (2019 £nil).

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
For The Year Ended 31 March 2020

**4. TRUSTEES' REMUNERATION AND BENEFITS - continued**

During the year, the Trustees received reimbursement of travel expenses totalling £167 (2019 £601) or had expenses paid directly to a third party on their behalf.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**5. STAFF COSTS**

	2020	2019
	£	£
Wages and salaries	178,180	177,474
Social security costs	11,458	9,989
Other pension costs	<u>8,248</u>	<u>6,760</u>
	<u>197,886</u>	<u>194,223</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Staff	<u>9</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	34,174	-	34,174
<b>Charitable activities</b>			
Charitable activities	-	209,190	209,190
Investment income	<u>91</u>	<u>-</u>	<u>91</u>
<b>Total</b>	34,265	209,190	243,455
<b>EXPENDITURE ON</b>			
Raising funds	4,883	625	5,508
<b>Charitable activities</b>			
Charitable activities	<u>42,014</u>	<u>226,663</u>	<u>268,677</u>
<b>Total</b>	<u>46,897</u>	<u>227,288</u>	<u>274,185</u>
<b>NET INCOME/(EXPENDITURE)</b>	(12,632)	(18,098)	(30,730)
<b>Transfers between funds</b>	<u>9,626</u>	<u>(9,626)</u>	<u>-</u>
<b>Net movement in funds</b>	(3,006)	(27,724)	(30,730)



**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**For The Year Ended 31 March 2020**

6. <b>COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued</b>	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	22,836	81,899	104,735
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>19,831</u>	<u>54,174</u>	<u>74,005</u>
7. <b>TANGIBLE FIXED ASSETS</b>			Computer equipment £
<b>COST</b>			
At 1 April 2019 and 31 March 2020			<u>25,176</u>
<b>DEPRECIATION</b>			
At 1 April 2019			23,939
Charge for year			<u>466</u>
At 31 March 2020			<u>24,405</u>
<b>NET BOOK VALUE</b>			
At 31 March 2020			<u>771</u>
At 31 March 2019			<u>1,237</u>
8. <b>DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		2020 £	2019 £
Prepayments		<u>2,279</u>	<u>3,513</u>
9. <b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		2020 £	2019 £
Pension control		(173)	947
Accrued expenses		<u>2,444</u>	<u>2,321</u>
		<u>2,271</u>	<u>3,268</u>

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**For The Year Ended 31 March 2020**

**10. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
Fixed assets	771	-	771	1,237
Current assets	36,206	102,542	138,748	76,036
Current liabilities	<u>(2,271)</u>	<u>-</u>	<u>(2,271)</u>	<u>(3,268)</u>
	<u>34,706</u>	<u>102,542</u>	<u>137,248</u>	<u>74,005</u>

**11. MOVEMENT IN FUNDS**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	19,831	14,875	34,706
<b>Restricted funds</b>			
Big Lottery Grant - Reaching Communities	10,278	52,455	62,733
Michael Bishop Foundation	43,896	4,389	48,285
National Lottery Heritage Fund - Young Roots	-	(4,310)	(4,310)
Prevent	-	(923)	(923)
Wooden Spoon	<u>-</u>	<u>(3,243)</u>	<u>(3,243)</u>
	<u>54,174</u>	<u>48,368</u>	<u>102,542</u>
<b>TOTAL FUNDS</b>	<u>74,005</u>	<u>63,243</u>	<u>137,248</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	67,504	(52,629)	14,875
<b>Restricted funds</b>			
Big Lottery Grant - Reaching Communities	162,481	(110,026)	52,455
Michael Bishop Foundation	89,376	(84,987)	4,389
National Lottery Heritage Fund - Young Roots	17,240	(21,550)	(4,310)
LCC Open Spaces	3,240	(3,240)	-
LCC Leicestival	1,013	(1,013)	-
Prevent	17,533	(18,456)	(923)
Openworks	10,000	(10,000)	-
Rank	500	(500)	-
Wooden Spoon	<u>-</u>	<u>(3,243)</u>	<u>(3,243)</u>
	<u>301,383</u>	<u>(253,015)</u>	<u>48,368</u>
<b>TOTAL FUNDS</b>	<u>368,887</u>	<u>(305,644)</u>	<u>63,243</u>

FOCUS CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
For The Year Ended 31 March 2020

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
General fund	22,836	(12,631)	9,626	19,831
<b>Restricted funds</b>				
Big Lottery Grant - Reaching Communities	20,710	(10,432)	-	10,278
Big Lottery Fund - Leicester Ageing Together	15,315	(5,689)	(9,626)	-
Hammersons	2,126	(2,126)	-	-
JR Corah Foundation	1,500	(1,500)	-	-
Michael Bishop Foundation	42,248	1,648	-	43,896
	<u>81,899</u>	<u>(18,099)</u>	<u>(9,626)</u>	<u>54,174</u>
<b>TOTAL FUNDS</b>	<u>104,735</u>	<u>(30,730)</u>	<u>-</u>	<u>74,005</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	34,266	(46,897)	(12,631)
<b>Restricted funds</b>			
Big Lottery Grant - Reaching Communities	75,454	(85,886)	(10,432)
Big Lottery Fund - Leicester Ageing Together	5,643	(11,332)	(5,689)
Hammersons	-	(2,126)	(2,126)
JR Corah Foundation	-	(1,500)	(1,500)
Michael Bishop Foundation	86,696	(85,048)	1,648
Carlton Hayes Mental Health Charity	5,000	(5,000)	-
National Lottery Heritage Fund - Young Roots	21,550	(21,550)	-
Santander Foundation	4,866	(4,866)	-
National Lottery Fund - Awards for All	9,980	(9,980)	-
	<u>209,189</u>	<u>(227,288)</u>	<u>(18,099)</u>
<b>TOTAL FUNDS</b>	<u>243,455</u>	<u>(274,185)</u>	<u>(30,730)</u>

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**For The Year Ended 31 March 2020**

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**12. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2020 or the year ended 31 March 2019.

**FOCUS CHARITY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
For The Year Ended 31 March 2020**

	2020 £	2019 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	56,844	27,838
Admissions	4,550	4,549
Donated services and facilities	<u>1,401</u>	<u>1,787</u>
	62,795	34,174
<b>Investment income</b>		
Bank interest	149	91
<b>Charitable activities</b>		
Grants	<u>305,943</u>	<u>209,190</u>
<b>Total incoming resources</b>	368,887	243,455
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Raising funds	18,897	5,508
<b>Charitable activities</b>		
Wages	178,180	177,474
Social security	11,458	9,989
Pensions	8,248	6,760
Other operating leases	17,949	20,395
Insurance	3,003	3,177
Light and heat	3,595	3,373
Telephone	4,012	2,285
Postage and stationery	768	1,802
Sundries	3,997	4,220
Project delivery costs	39,168	23,687
Volunteer expenses	5,333	3,270
Training costs	3,960	7,252
Travel costs	3,713	1,936
Trustees expenses	167	601
Bank charges	60	60
Computer equipment	<u>466</u>	<u>163</u>
	284,077	266,444
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	<u>2,670</u>	<u>2,233</u>
<b>Total resources expended</b>	<u>305,644</u>	<u>274,185</u>
<b>Net income/(expenditure)</b>	<u><u>63,243</u></u>	<u><u>(30,730)</u></u>