

**REGISTERED COMPANY NUMBER: 03491993 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1068467**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019  
FOR  
FOCUS CHARITY  
(A COMPANY LIMITED BY GUARANTEE)**

Haines Watts Leicester LLP  
Hamilton Office Park  
31 High View Close  
Leicester  
LE4 9LJ

## **FOCUS CHARITY**

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## **FOCUS CHARITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of FOCUS Charity (the Charity) for the year ended 31 March 2019. The Trustees confirm that the Annual Report and financial statements comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2016).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

On 13th January 1998 FOCUS Charity was incorporated under the Companies Act as a private limited company (company number 3491993), governed by a Memorandum and Articles of Association and on the 5th March 1998 was registered as a charity (registered number 1068467). On the 1st July 1998 the new company absorbed the assets, liabilities and activities of FOCUS, the previous charitable trust, whose net funds amounted to £83,869.

On 1st October 1993 FOCUS had been constituted under a Trust Deed and registered as a charity (registered number 1028637). As of that date the Trust absorbed the assets, liabilities and activities of the Bridge Programme whose net funds amounted to £65,900.

Please note

Further copies of our Annual Report and Financial Statements 2019, and other documents relating to FOCUS can be downloaded from our website:

[www.focus-charity.co.uk](http://www.focus-charity.co.uk)

or obtained from our office:

FOCUS, 73 Church Gate, Leicester, LE1 3AN. Tel: 0116 251 0369

#### **Financial review**

On 1 April 2018, FOCUS' unrestricted reserves stood at £22,836, which were considered sufficient by the Board of Trustees to cover all potential liabilities over a 5 month period. By 31 March 2019, the unrestricted fund stood at £19,831, which is considered sufficient to cover 4 months of liabilities. The Trustees aim to maintain a level of unrestricted reserves equivalent to three to six months of unrestricted expenditure throughout 2019/20 and have implemented actions to achieve this.

At the time of signing this Annual Report, the organisation has secured sufficient funding to cover all planned expenditure for a period of at least 10 months, which, along with a fundraising and income generation plan that is in place, provides sufficient projected income for at least 12 months.

## **FOCUS CHARITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The following statements were created in consultation with key stakeholders in 2018:

**Our Purpose (or 'what brings us together'):**

We passionately believe that young people have the potential to create change

**Our Vision (or 'where we want to be'):**

We aim to become the 'go to' organisation to support young people. We will achieve this by living our values, learning from the best, supporting one another, shouting about our impact, leading the way and becoming the best youth organisation we can be.

**Our Mission (or 'what we strive to achieve'):**

We inspire young people to believe in themselves, because we believe in them and their capacity to create positive change in themselves and their communities

**Our Values and Behaviours**

- We believe in young people and the potential they possess
- We create powerful and life-changing opportunities for young people
- We create an environment where young people feel loved and appreciated
- We work with integrity and honesty

## **FOCUS CHARITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives, strategies and activities**

During 2018/19 we worked with a total of 429 young people across 5 distinct projects: Inspire, Roots & Shoots, Leicestival, Breathing Space and Soapbox. Evaluation of the impact of participating in our projects demonstrated that during the year:

- 84% of young people felt more confident in their own abilities than they did before they joined us
- 86% felt more positive about what they could achieve in future as a result of taking part in Focus projects
- 96% could describe new skills they had developed with us
- 93% felt generally happier as a result of being involved with Focus

##### **Inspire**

Inspire is a year-long personal development programme for young people. It is funded by the National Lottery Fund through their Reaching Communities grant scheme and comprises 6 separate components. This year 78 young people took part, which includes those completing the project who joined us in 2017/18 and those recruited during 2018/19.

The project starts with a week-long residential event, which sees the young people work in small teams to undertake a series of activities that develop their team-working, task management and communication skills. They also begin to consider their future aspirations and goals, which provide a basis for the support they will receive throughout the project. Following the residential they complete a series of community projects, addressing issues that are important to them such as raising awareness of mental health issues at a public event in Leicester's famous covered market, and running an afternoon tea event for isolated older people in the St Matthews estate at Christmas; they attend workshops on topics that they have identified, such as understanding the impact of knife crime on communities, and sexual health; they are offered the support of a one-to-one mentor; they are consulted on the structure and content of the project in order to improve it for future cohorts; and they plan a final celebration event that includes awards, presentations, speeches and a party.

A particular highlight of the year was a football tournament that some of the young people organised, which attracted 74 local players and their teams.

In addition, this year we introduced a number of 'spin-off' projects, in response to specific needs identified by the group, that enabled young people to explore issues in greater depth by attending additional mid-week evening sessions. These included a support network for LGBTQ young people, which has grown and attracted not only those who identify as LGBTQ, but also those who simply want to understand and support their friends; and a health, fitness and confidence project in partnership project with the Waterfront Academy Boxing Club.

"I think Inspire is the best thing ever and it's helped me no end with my confidence and feeling positive about myself."

##### **Roots & Shoots**

Roots & Shoots is a community development project in which young people address the growing issue of isolation and loneliness amongst the city's older generations through gardening. It has been funded using National Lottery funding through the Leicester Ageing Together Partnership.

The project was launched in 2015 and was concluded in April 2018. Despite only running for one month of this year, 12 young people were involved in the project during the year and they supported 16 older people. Some of the highlights of the year include supporting 'Different Roots', a group of older people with learning disabilities to manage a green space in the centre of a secondary school; working with the Confederation of Indian Organisations to build a polytunnel for older people on an allotment in Belgrave; and developing relationships with allotment holders at Rowlatts Hill Allotments, where we took on our own plot, which we will develop in 2019 to become a community resource.

##### **Breathing Space**

Breathing Space is built on the legacy of Roots & Shoots and focuses on the enormous benefits of working in green spaces for young people facing mental health issues. Key to this project has been the development of our allotment, which will become an outdoor classroom for young people, away from the pressures of their usual urban environments.

## **FOCUS CHARITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives, strategies and activities**

The project includes young people working in small groups to learn some basic gardening skills, which they use to support the local community. They also engage in workshops and activities designed to develop their emotional resilience and coping strategies for dealing with emerging mental health issues. Back-to-basics camping trips also add a range of practical skills, as well as providing opportunities to escape from the pressures of their everyday lives and to experience a simpler, technology-free, lifestyle.

In its initial pilot phase, Breathing Space has worked with 38 young people. These include those who are excluded from school, social isolated young people and those attending a special school for students with behaviour management needs.

##### **Leicestival**

Leicestival provides opportunities for young people to volunteer at some of the diverse range of festivals and cultural events that the city is becoming renowned for. In 2018/19 we worked with the organisers of 9 festivals, including Leicester's Diwali celebrations (the largest outside of India), the Caribbean Carnival (the second largest in the UK), the City Festival (11 days of sports, art, music, and heritage). In addition, this year, the young people created and ran their own festival as part of the national Cinema for All network, which involved them screening a series of 8 films in community venues, under the title of 'Dream Screen'.

"I am so delighted with the success of Dream Screen, I have been blown away by the groups determination and passion and it has been lovely to see their efforts appreciated in the feedback forms from the screenings themselves. There is clearly a need for a community cinema in Leicester and people kept remarking on the wonderful welcoming atmosphere that the team created. Really lovely!"

Ellie Ragdale, Community impact officer-CFA

"I loved Riverside! Being part of it was the best - especially when our whole area was crowded and everyone looked happy"

Alia Meman 17yrs, Leicestival participant

During the year, 81 young people participated in Leicestival. Alongside volunteering at festivals, the group also worked with a local filmmaker to record their journey. The results became a documentary film that was premiered at the Phoenix Cinema and attracted an audience of 70 people.

The Leicestival team were also approached to take part in a unique opportunity for young people to produce their own newspaper under the heading of 'What it means to be British'. This saw a group of young people work with an independent curator to create a series of photographs of Leicester that represented their view of the idea of 'Britishness'.

##### **Soapbox**

Launched in August 2018 and funded by the National Lottery Heritage Fund, Soapbox provides opportunities for young people to develop their public speaking skills, confidence, project management and heritage skills, whilst enabling them to raise awareness about issues they feel passionately about.

38 young people have taken part in the project, which takes its inspiration from local heroes, such as the Suffragette, Alice Hawkins. They have participated in a number of events celebrating these heroes which have developed their heritage skills. For example, they carried out research through a post-exhibition workshop, which looked at inspirational women from WWI and then moved on to look at heroes and role models relevant to the young people today. They then made a mixed-materials collage which was digitally reproduced as a poster by the Big Ideas Company as part of their national project highlighting Women Trailblazers.

The young people showcased the work of Focus at a 'pop-up' shop at Highcross Leicester, delivering activities for members of the public that challenged them to pledge to make a positive difference to the world.

As a result of their efforts, the group were invited to contribute to 'Open Streets' - a series of events in Leicester City Centre - for which they have created an 'alternative' tour of the city.

## **FOCUS CHARITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives, strategies and activities**

###### Other Activities

In addition to our main projects and programmes, we also undertook a range of other activities during the year. These included delivering workshops for 76 students at Wyggeston & Queen Elisabeth College providing advice on the benefits of and avenues into volunteering - we have delivered these for several years and regularly support college students to access volunteering opportunities; and hosting a group of 24 international university students during their exchange visit to De Montfort University, providing an insight into our approach to youth work.

Our 'Getting Focused' programme is an occasional training programme for young people who have been involved with us for at least 2 years, that enables them to take on roles of responsibility in preparation for becoming adult volunteers. This year 8 young people successfully completed this programme.

A significant milestone for the organisation this year was the celebration of our 30th anniversary. Having been founded in the autumn of 1988, we brought together around 100 supporters, volunteers, staff, trustees and young people for a celebratory meal in November 2018 at the Morningside Arena in Leicester. The event was hosted by Willie Thorne, who also agreed to become a patron for Focus during the event.

In May, we attended the 60th anniversary celebrations of the Garfield Weston Foundation at Buckingham Palace. The Foundation have been long-term supporters of Focus and we were delighted to be invited to celebrate with them in the presence of HRH The Prince of Wales.

In July, we concluded of year-long programme of support from Pilotlight, funded through the Weston Charity Awards. The advice and support of Pilotlight enabled us to focus on our strategic plans for growth and development, creating new promotional statements, developing a new Strategic Fundraising Plan, and improving our governance structures. Following on from this and through connections made via Pilotlight, our Director joined Ella Forums, an organisation that provides peer support networks for business and charity leaders.

In order to meet new legislation that came into force in May 2018, we undertook a thorough review of our data protection policies and procedures. As a result, we were fully compliant with GDPR laws throughout the year.

We continued our engagement with Highcross Leicester during the year, which has provided us with a public space to exhibit photographs taken by young people during a range of projects. These have all used the theme of 'pride in our city' and feature the city's skyline and historically and culturally important buildings and public spaces. Highcross also provided us with a shop unit for a period of 6 weeks, during which time we were able to use it to promote our work, recruit young people and volunteers and to engage the public in activities.

Finally, our Development Manager joined a local BNI (Business Network International) group during the year. The group provide support, business introductions and advice and they also commit to raising funds for charity, for which Focus is the main beneficiary.

#### **Fundraising Disclosures**

In early 2018, with support from Pilotlight, and in line with the key aims of our Strategic Plan 2017 - 2021, we created a new Strategic Fundraising Plan. This focused in greater depth on the diversification of our income sources. It also included a new set of key statements about our organisation including our vision, mission, values and behaviours.

A significant action we took last year, and which has had a positive impact on our organisation this year, was the appointment of a new Development Manager. This post has enabled us to develop relationships with potential corporate supporters and has seen us engage with in excess of 50 local companies.

We have continued to enjoy success in attracting funding from trusts and foundations and have been able to expand our service offer to young people again this year as a result. Our main funders during the year have been the National Lottery Community Fund, the Michael Bishop Foundation, the National Lottery Heritage Fund, the Garfield Weston Foundation, and the Wooden Spoon Charity. We were also named as Charity of the Year for the East Midlands for KFC.

## **FOCUS CHARITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives, strategies and activities**

This success has been continued beyond the year end and we are anticipating further growth in 2019/20.

##### **Public benefit**

All of FOCUS' activities, as described above, are provided for young people aged 13 - 25; with a specific focus on those from 'disadvantaged' backgrounds and those with additional support needs. Our activities all have charitable purposes and are for public benefit.

In planning our activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

The recruitment and selection of new members of the Board of Trustees is the responsibility of the Board.

The selection process includes: Advertising positions as widely as possible in order to attract applicants from a range of backgrounds; Applicants are invited to submit their Curriculum Vitae, along with a supporting letter outlining their suitability for the role; Short-listed candidates are then invited to attend a Board meeting as an observer; Following this, the Trustees meet to discuss each applicant and those who are felt to fulfil their criteria are invited to join the Board, subject to appropriate checks and references.

Trustees' induction is carried out on an individually tailored basis, taking account of previous knowledge of the organisation and the specific role performed by each new trustee.

##### **Organisational structure**

During 2018/19, 8 trustees governed FOCUS. They have a wide range of skills, backgrounds and experiences. In addition to attending quarterly board meetings, they also take on individual responsibilities, supporting functions such as fundraising, finance, and marketing.

During the year 54 volunteers, who took on both organisational and project roles, such as supporting the preparation of our programme materials or acting as project team members, additionally supported the organisation. One of our volunteers, Shahbraz Johan, won an award for his volunteering at the annual Antoin Akpom Achievement Awards.



## **FOCUS CHARITY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Plans for future periods**

Aims and key objectives for future periods

In 2017, following consultation with our staff team, board of trustees and Youth Action Team, and having sought advice from external supporters, we set a strategy for the organisation that includes the following goals for three to four years until 2021:

1. Financial Stability - by improving our support base and expanding our financial planning, as identified in our business plan, we will generate sufficient funds to meet our aims of stability and growth, develop the level of our reserves in order that we can invest in project development and experiment with new ways of working as the scale and complexity of the organisation grows. We will also aim to secure each year two new multi-year contracts and grants. The financial position will be reviewed by the Board on a regular basis.
2. Improved Marketing - by the employment of a Development Manager, with specific annual targets, we aim to improve our influence and our individual and corporate support base across both the City of Leicester and the wider County, by better use of all communication opportunities.
3. Consistency of Quality - by continuing our journey to becoming a learning organisation and making better use of the skills available on the Board and the staff, we will ensure that our projects consistently offer high quality experiences, that are driven by the needs and interests of young people and that meet or exceed the expectations of stakeholders. We will introduce a standardised evaluation, which will be reviewed annually.
4. Growth - we aim to double the scale of our projects and programmes, becoming more influential as a provider of services for young people in Leicester. This will be measured by the number of young people we engage with, the number of projects delivered, the number of volunteers actively involved, the size of the staff team and our income level.
5. Implementation - this strategy will be carried out using our detailed business plans, cashflow spreadsheets and other policy documents, whilst always considering succession planning.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

03491993 (England and Wales)

##### **Registered Charity number**

1068467

##### **Registered office**

73 Church Gate  
Leicester  
Leicestershire  
LE1 3AN

##### **Trustees**

M J Bennett  
C Kitson - appointed 23.4.18  
D S Nicol - resigned 14.11.18  
Ms H M L Donnellan  
D Ridgway  
Ms E A Henderson  
R J Beamish  
Ms J A Cross - appointed 14.11.18  
Ms A Ahmad - appointed 15.7.19

##### **Company Secretary**

M J Bennett

**FOCUS CHARITY**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2019**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent examiner**

Haines Watts Leicester LLP  
Hamilton Office Park  
31 High View Close  
Leicester  
LE4 9LJ

Approved by order of the board of trustees on 13 December 2019 and signed on its behalf by:

D Ridgway - Trustee

## FOCUS CHARITY

### STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2019

The trustees (who are also the directors of Focus Charity for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees (who are also the directors of Focus Charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 13 December 2019 and signed on its behalf by:

.....  
D Ridgway  
Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FOCUS CHARITY**

### **Independent examiner's report to the trustees of Focus Charity ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

R J Buckby  
Haines Watts Leicester LLP  
Hamilton Office Park  
31 High View Close  
Leicester  
LE4 9LJ

13 December 2019

**FOCUS CHARITY**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	Unrestricted fund £	Restricted funds £	2019 Total funds £	2018 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		34,175	209,189	243,364	288,458
Investment income	2	91	-	91	62
<b>Total</b>		<u>34,266</u>	<u>209,189</u>	<u>243,455</u>	<u>288,520</u>
<b>EXPENDITURE ON</b>					
Raising funds		4,883	625	5,508	10,966
<b>Charitable activities</b>					
Charitable activities		42,014	226,663	268,677	234,527
<b>Total</b>		<u>46,897</u>	<u>227,288</u>	<u>274,185</u>	<u>245,493</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>(12,631)</u>	<u>(18,099)</u>	<u>(30,730)</u>	<u>43,027</u>
<b>Transfers between funds</b>	10	<u>9,626</u>	<u>(9,626)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>(3,005)</u>	<u>(27,725)</u>	<u>(30,730)</u>	<u>43,027</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>22,836</u>	<u>81,899</u>	<u>104,735</u>	<u>61,708</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>19,831</u></u>	<u><u>54,174</u></u>	<u><u>74,005</u></u>	<u><u>104,735</u></u>

The notes form part of these financial statements

**FOCUS CHARITY**

**BALANCE SHEET  
AT 31 MARCH 2019**

	Notes	Unrestricted fund £	Restricted funds £	2019 Total funds £	2018 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	1,237	-	1,237	-
<b>CURRENT ASSETS</b>					
Debtors	8	1,251	2,262	3,513	2,223
Cash at bank and in hand		19,254	53,269	72,523	108,484
		<u>20,505</u>	<u>55,531</u>	<u>76,036</u>	<u>110,707</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(1,911)	(1,357)	(3,268)	(5,972)
		<u>18,594</u>	<u>54,174</u>	<u>72,768</u>	<u>104,735</u>
<b>NET CURRENT ASSETS</b>					
		<u>19,831</u>	<u>54,174</u>	<u>74,005</u>	<u>104,735</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>19,831</u>	<u>54,174</u>	<u>74,005</u>	<u>104,735</u>
<b>NET ASSETS</b>					
		<u>19,831</u>	<u>54,174</u>	<u>74,005</u>	<u>104,735</u>
<b>FUNDS</b>					
Unrestricted funds	10			19,831	22,836
Restricted funds				54,174	81,899
				<u>74,005</u>	<u>104,735</u>
<b>TOTAL FUNDS</b>					
				<u>74,005</u>	<u>104,735</u>

The notes form part of these financial statements

## **FOCUS CHARITY**

### **BALANCE SHEET - CONTINUED AT 31 MARCH 2019**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 13 December 2019 and were signed on its behalf by:

D Ridgway -Trustee

## FOCUS CHARITY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 1. ACCOUNTING POLICIES

##### **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND KEY ACCOUNTING ESTIMATES**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

Focus Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **INCOME AND ENDOWMENTS**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Grants are recognised when the Company has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Company is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Company and it is probable that those conditions will be fulfilled in the reporting period.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.



## FOCUS CHARITY

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

#### 1. ACCOUNTING POLICIES - continued

##### EXPENDITURE

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

##### Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

##### Charitable activities

charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

##### TAXATION

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

##### CASH AND CASH EQUIVALENTS

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

##### FUND STRUCTURE

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

##### PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. INVESTMENT INCOME

	2019	2018
	£	£
Other fixed asset invest - FII	91	62

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2019**

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	163	-
Other operating leases	20,395	20,718
	<u>20,395</u>	<u>20,718</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

The charity considers its key management personnel to be the Trustees and the Executive Director, Mr M Lilley.

During the year, the Executive Director received remuneration totalling £39,678 (2018 £38,964) including Employer's National Insurance.

The Trustees all give their time and expertise without any form of remuneration or other benefit in kind (2018 £nil).

During the year, the Trustees received reimbursement of travel expenses totalling £601 (2018 £558) or had expenses paid directly to a third party on their behalf.

**TRUSTEES' EXPENSES**

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

**5. STAFF COSTS**

	2019	2018
	£	£
Wages and salaries	177,474	155,175
Social security costs	9,989	9,635
Other pension costs	6,760	2,628
	<u>194,223</u>	<u>167,438</u>

The average monthly number of employees during the year was as follows:

	2019	2018
Staff	10	9
	<u>10</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2019**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	38,880	249,578	288,458
Investment income	62	-	62
<b>Total</b>	<u>38,942</u>	<u>249,578</u>	<u>288,520</u>
<b>EXPENDITURE ON</b>			
Raising funds	7,223	3,743	10,966
<b>Charitable activities</b>			
Charitable activities	22,288	212,239	234,527
<b>Total</b>	<u>29,511</u>	<u>215,982</u>	<u>245,493</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>9,431</u>	<u>33,596</u>	<u>43,027</u>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	13,405	48,303	61,708
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>22,836</u></u>	<u><u>81,899</u></u>	<u><u>104,735</u></u>

**7. TANGIBLE FIXED ASSETS**

	Computer equipment £
<b>Cost</b>	
At 1 April 2018	23,776
Additions	1,400
At 31 March 2019	<u>25,176</u>
<b>Depreciation</b>	
At 1 April 2018	23,776
Charge for year	163
At 31 March 2019	<u>23,939</u>
<b>Net book value</b>	
At 31 March 2019	<u><u>1,237</u></u>
At 31 March 2018	<u><u>-</u></u>

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2019**

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2019	2018
	£	£
Prepayments	3,513	2,223

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2019	2018
	£	£
Social security and other taxes	-	3,322
Pension control	947	348
Accrued expenses	2,321	2,302
	<u>3,268</u>	<u>5,972</u>

**10. MOVEMENT IN FUNDS**

	At 1.4.18	Net movement in funds	Transfers between funds	At 31.3.19
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	22,836	(12,631)	9,626	19,831
<b>Restricted funds</b>				
Big Lottery Grant - Reaching Communities	20,710	(10,432)	-	10,278
Big Lottery Fund - Leicester Ageing Together	15,315	(5,689)	(9,626)	-
Hammersons	2,126	(2,126)	-	-
JR Corah Foundation	1,500	(1,500)	-	-
Michael Bishop Foundation	42,248	1,648	-	43,896
	<u>81,899</u>	<u>(18,099)</u>	<u>(9,626)</u>	<u>54,174</u>
<b>TOTAL FUNDS</b>	<u>104,735</u>	<u>(30,730)</u>	<u>-</u>	<u>74,005</u>

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2019**

**10. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	34,266	(46,897)	(12,631)
<b>Restricted funds</b>			
Big Lottery Grant - Reaching Communities	75,454	(85,886)	(10,432)
Big Lottery Fund - Leicester Ageing Together	5,643	(11,332)	(5,689)
Hammersons	-	(2,126)	(2,126)
JR Corah Foundation	-	(1,500)	(1,500)
Michael Bishop Foundation	86,696	(85,048)	1,648
Carlton Hayes Mental Health Charity	5,000	(5,000)	-
National Lottery Heritage Fund - Young Roots	21,550	(21,550)	-
Santander Foundation	4,866	(4,866)	-
National Lottery Fund - Awards for All	9,980	(9,980)	-
	<u>209,189</u>	<u>(227,288)</u>	<u>(18,099)</u>
<b>TOTAL FUNDS</b>	<u><u>243,455</u></u>	<u><u>(274,185)</u></u>	<u><u>(30,730)</u></u>

**Comparatives for movement in funds**

	<b>At 1.4.17 £</b>	<b>Net movement in funds £</b>	<b>At 31.3.18 £</b>
<b>Unrestricted Funds</b>			
General fund	13,405	9,431	22,836
<b>Restricted Funds</b>			
Big Lottery Grant - Reaching Communities	35,439	(14,729)	20,710
Big Lottery Fund - Leicester Ageing Together	12,864	2,451	15,315
Hammersons	-	2,126	2,126
JR Corah Foundation	-	1,500	1,500
Michael Bishop Foundation	-	42,248	42,248
	<u>48,303</u>	<u>33,596</u>	<u>81,899</u>
<b>TOTAL FUNDS</b>	<u><u>61,708</u></u>	<u><u>43,027</u></u>	<u><u>104,735</u></u>

**FOCUS CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2019**

**10. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	38,942	(29,511)	9,431
<b>Restricted funds</b>			
Big Lottery Grant - Reaching Communities	87,910	(102,639)	(14,729)
Big Lottery Fund - Leicester Ageing Together	69,210	(66,759)	2,451
Hammersons	2,500	(374)	2,126
JR Corah Foundation	1,500	-	1,500
Michael Bishop Foundation	85,510	(43,262)	42,248
Townscape Heritage Initiative	1,998	(1,998)	-
Leicester City Council - Get Growing	950	(950)	-
	<u>249,578</u>	<u>(215,982)</u>	<u>33,596</u>
<b>TOTAL FUNDS</b>	<u>288,520</u>	<u>(245,493)</u>	<u>43,027</u>

A current year 12 months and prior year 12 months combined position is as follows:

	<b>At 1.4.17 £</b>	<b>Net movement in funds £</b>	<b>Transfers between funds £</b>	<b>At 31.3.19 £</b>
<b>Unrestricted funds</b>				
General fund	13,405	(3,200)	9,626	19,831
<b>Restricted funds</b>				
Big Lottery Grant - Reaching Communities	35,439	(25,161)	-	10,278
Big Lottery Fund - Leicester Ageing Together	12,864	(3,238)	(9,626)	-
Michael Bishop Foundation	-	43,896	-	43,896
	<u>48,303</u>	<u>15,497</u>	<u>(9,626)</u>	<u>54,174</u>
<b>TOTAL FUNDS</b>	<u>61,708</u>	<u>12,297</u>	<u>-</u>	<u>74,005</u>

**FOCUS CHARITY****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2019****10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	73,208	(76,408)	(3,200)
<b>Restricted funds</b>			
Big Lottery Grant - Reaching Communities	163,364	(188,525)	(25,161)
Big Lottery Fund - Leicester Ageing Together	74,853	(78,091)	(3,238)
Hammersons	2,500	(2,500)	-
JR Corah Foundation	1,500	(1,500)	-
Michael Bishop Foundation	172,206	(128,310)	43,896
Carlton Hayes Mental Health Charity	5,000	(5,000)	-
National Lottery Heritage Fund - Young Roots	21,550	(21,550)	-
Santander Foundation	4,866	(4,866)	-
National Lottery Fund - Awards for All	9,980	(9,980)	-
Townscape Heritage Initiative	1,998	(1,998)	-
Leicester City Council - Get Growing	950	(950)	-
	<u>458,767</u>	<u>(443,270)</u>	<u>15,497</u>
<b>TOTAL FUNDS</b>	<u>531,975</u>	<u>(519,678)</u>	<u>12,297</u>

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2019 or the year ended 31 March 2018.

**FOCUS CHARITY****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2019**

	2019	2018
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	27,837	32,615
Grants	209,190	253,388
Admissions	4,550	-
Donated services and facilities	1,787	2,455
	<hr/>	<hr/>
	243,364	288,458
<b>Investment income</b>		
Other fixed asset invest - FII	91	62
	<hr/>	<hr/>
<b>Total incoming resources</b>	243,455	288,520
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Raising funds	5,508	10,966
<b>Charitable activities</b>		
Wages	177,474	155,175
Social security	9,989	9,635
Pensions	6,760	2,628
Other operating leases	20,395	20,718
Insurance	3,177	5,203
Light and heat	3,373	2,351
Telephone	2,285	2,347
Postage and stationery	1,802	2,196
Sundries	4,220	4,420
Purchases	23,687	16,050
Volunteer expenses	3,270	9,002
Training costs	7,252	865
Travel costs	1,936	1,114
Trustees expenses	601	558
Bank charges	60	65
Computer equipment	163	-
	<hr/>	<hr/>
	266,444	232,327
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	2,233	2,200
	<hr/>	<hr/>
<b>Total resources expended</b>	274,185	245,493
	<hr/>	<hr/>
<b>Net (expenditure)/income</b>	<u>(30,730)</u>	<u>43,027</u>

This page does not form part of the statutory financial statements